

## 2019 Call for Presentations

On behalf of the Canadian Association of School System Administrators (CASSA), thank you for taking the time to consider submitting a presentation proposal for the 2019 annual CASSA Conference.

### Key Dates and Deadlines

January 7, 2019	Call for Presentations Opens
March 25, 2019	Call for Presentations Closes
April 15, 2019	Notifications of acceptance emailed

### Session Information

- The submissions collected from this Call for Presentations will be considered for breakout sessions only.
- Breakout sessions take place on Thursday July 4<sup>th</sup> or Friday July 5<sup>th</sup> and are 30 min or 60 min in length.
- Presenters must be available at the time and date on which CASSA assigns your session.
- Proposal submission does not guarantee participation in the CASSA Conference.
- All presenters must pay conference registration fees and have a registration badge. Please explain this policy to your co-presenters. There are no presenter registration discounts available.
- Suppliers presenting at the conference are expected to have a school system leader as a co-presenter.

### Submission Information

- The individual submitting the proposal is considered the primary contact.
- All conference information and correspondence will be sent via email.
- Preference will be given to sessions that address School and System practices that relate to the following topics:
  - Healthy Active Living
  - Student Mental Health and Wellbeing
  - Outdoor Play including Risky Play

Breakout rooms will be equipped with a projector, screen, wifi and head table for two. Any other audiovisual equipment (i.e. audio, flipcharts, etc.,) must be requested and CASSA will do their best to accommodate.

- Presenters agree to provide contact information for ALL presenters, including, name, phone number, and email address.
- Presenters allow CASSA to provide their contact information to attendees upon request.
- Presenters understand that CASSA does not provide hardcopy handouts to attendees.

[Click this link](#) to fill in the application form if you are interested in participating.